



16th July 2020

September Opening Plans

Dear Parents and Carers,

Below is a detailed outline of our planning for a full school return in September. Please be aware that should you require flexibility of timings to suit your normal work patterns, please contact me directly so that I can adjust individual family groups as required within the parameters of the plans outlined. More detailed plans that will work alongside these plans are outlined on the updated school Covid risk assessment. This can be found on the school website (or please request a copy from me if this is difficult to view).

Staggered start and finish times to the school day

We will continue to use the same drop off and collection routines that we have already established this term. These are outlined in separate documents for those children that have not yet returned to school in any way.

Timings and groups have been changed for September – these are outlined below. Please ensure that you arrive for drop-off and collection on time (trying not to be too early or late) to avoid parental traffic congestion:

Morning drop-off (*at main office entrance – using one-way system*)

- **8.50am** – Families with surnames starting with **A-D**
- **9.00am** – Families with surnames starting with **E-P**
- **9.10am** – Families with surnames starting with **Q-Z**

Afternoon collection (*outside classrooms – using one-way system*)

- **2.55pm** – Families with surnames starting with **A-D**
- **3.05pm** – Families with surnames starting with **E-P**
- **3.15pm** – Families with surnames starting with **Q-Z**

Daily Routines in School

Please discuss these with your child/ren to ensure they are aware of the organisation upon their return in September.

- **School uniform**
Children will be expected to wear normal school uniform. We will no longer expect clothes to be washed daily. Just when appropriate!
Wednesdays will continue to be the day to wear PE kit into school.
- **Cleaning and hygiene**
Each class and toilet area will be cleaned at least 3 times per day. Once after lunchtime, once at the end of the day and once again before the school opens the following day.
- **Class bubbles**
Each class will operate within its own 'bubble' until government guidelines change. This will mean that we will minimise (wherever possible) movement of children and staff between these bubbles throughout the school day. This will mean that cross-class assemblies and/or performances/celebrations will be put on hold until further notice.



- **Break and lunchtimes**

These will be staggered in much the same way as drop-off and collection times are to ensure that bubbles are not compromised.

Lunches will continue to be eaten in classrooms.

- **Breakfast Club**

We will operate breakfast club in a limited manner for a small selection of regular children operating in their own bubble. Children will be socially distanced and cleaning protocols will operate in the same manner as they will across the school. We will need to plan ahead for each morning. Please ensure that you contact Mrs Naylor to book a slot as soon as you are able so that Miss Rice can prepare for specific numbers each morning.

- **Minibus collection and drop-offs**

We will be re-starting the Local Authority routes that we picked up earlier this year. We will also be offering a service for a small selection of families that are in most need (these families will be contacted individually). The wider pay-as-you-go service that we were previously offering before lock-down will not resume until guidance from the government changes.

Many of these plans will, unfortunately in the short-term, mean that what makes our small school special will not be able to take place (mixed age playtimes, peer support from our older children for our youngest children, comradery between classes etc). However, I believe that the steps are necessary at this time to ensure that the potential of virus transmission is minimised wherever possible.

Should you have any queries or requests based upon these plans, please contact me directly and I will do my best to answer questions and accommodate requests.

Yours sincerely,



Dan Brearey
Headteacher